

**UNITED PUBLIC SCHOOL DISTRICT NO. 07**  
**Regular School Board Meeting**  
**April 15, 2020**

**Members present: Brett Casavant, Brenda Buri, Josh Sundsbak, Matt Schaefer and Chad Brown. Also present were Superintendent Christopher Bachmeier, Business Manager Jody Askvig, Principal Sue Kranz, AD/Dean of Students Scott Medalen, JH Principal Josh Brown, Asst. Elementary Principal Kayla Andersen and community members called in.**

**President Casavant called the meeting to order at 7:01 p.m.**

**A motion was made by Sundsbak and seconded by Schaefer to adjust agenda: 6. Approve bills; 11. Change to add June election procedures. Motion carried.**

**A motion was made by Schaefer and seconded by Sundsbak to approve minutes of the previous meeting as presented. Motion carried.**

**A motion was made by Brown and seconded by Sundsbak to accept the Activity report as 3-31-2020 as presented. Motion carried.**

**A motion was made by Buri and seconded by Sundsbak to accept the financial reports from the General fund, the Building fund, the Hot Lunch fund as presented. Motion carried.**

**A motion was made by Brown and seconded by Buri to approve bills as follows: EOM 36785-36796, totaling \$14,431.44 and 36797-36848, totaling \$70,940.09 as presented. Motion carried.**

**A motion was made by Sundsbak and seconded by Buri to approve the second reading of Nondiscrimination and Anti-Harassment Policy with no changes. Motion carried.**

**A motion was made by Schaefer and seconded by Sundsbak to approve the second reading Discrimination and Harassment Grievance Procedure Policy as presented with no changes. Motion carried.**

**A motion was made by Brown and seconded by Schaefer to accept the resignation from Lucas Brown, effective May 21, 2020. Mr. Bachmeier and board want to thank Mr. Brown on his dedication to the district and wish him well on his move. Motion carried.**

**Discussion on resurfacing the track and looked at bids from Minot Paving (\$150,250) and Bechtold Paving (\$149,514.50). A motion was made by Brown and seconded by Buri to approve the bid from Bechtold Paving to repair and resurface the track. Motion carried.**

**Election information: Many changes to election procedures for this year. A motion was made by Schaefer and seconded by Buri to approve the June board election being run as absentee ballot election**

only. We will provide a drop box for ballots at both schools and will have to have two judges and 2 clerks to count votes on June 9<sup>th</sup>. Motion carried.

Principal report: Mrs. Kranz- Distance learning has been going great; K-2<sup>nd</sup> grades are learning through See Saw; 3<sup>rd</sup>-6<sup>th</sup> grades are on Google Classroom. Music, PE and Counseling are meeting live once a week with their students. We have had good participation with students. Thank you to the Boosters for the \$50.00 gift cards to hand out as prizes to the teachers. Have been sending out surveys to parents and have been getting good feedback. The Facebook page has been very vital on getting out information to patrons. Thursday, April 16<sup>th</sup> the staff is participating in a Wave Parade at Burlington Elementary. Mr. Brown- The junior high transition to distance learning has been going well. Students have a schedule to connect with their teachers. Have been getting positive feedback from teachers, students and parents. Mr. Brown has been busy reaching out to the few students not showing up consistently. Mr. Brown finished up the remainder of the evaluations. Mr. Medalen- NDHSAA has not decided on spring sports and will reevaluate in May. Have been working on winter coaches evaluations. Mr. Medalen has been busy tracking students progress, contacting students with concerns, taking attendance daily and keeping parents informed when necessary. Still doing eligibility weekly. Thank you to the Boosters for the \$50.00 gift cards used for teacher prizes. Thank you to the kitchen staff and paras for their hard work to get lunches out to our students.

Superintendent report: Distance learning going well, and we are contacting parents of the students we haven't seen as much as we have liked. Huge "Thank You" to the teachers and administrators for making this the success it is. We cannot thank the cooks, aides Carrie and Jody for making the lunch program run as smoothly as it has been. Mr. Bachmeier would like to make the recommendation to finish out the school year with distance learning to keep the routine established for the students. We have 3 items that need to be finalized: Spring sport decision from NDHSAA- suspended until May 4<sup>th</sup>, waiting for final word. Prom- we moved to May 2<sup>nd</sup> but will now postpone until June 13<sup>th</sup>. Graduation, we hope to be able to stay with May 24<sup>th</sup> and limit who may attend. We need to wait for guidance from Governor, so we should tentatively schedule a special board meeting for May 5<sup>th</sup> to address these issues, if we have the guidance needed. Summer or spring projects: Bleachers in Burlington have been refinished and look amazing with thanks to Doug and Al for this. Janitors have been pulling carpet at elementary and painting areas that were not painted in the remodel. Carpet will be installed as soon as old carpet comes out. Troy is getting the shop ready to get painted this summer. We will be installing new full-size lockers in the hall by the library, so janitors will remove them when they are cleaned out. Custodians will take over the mowing at both schools. We have ordered tile for the last two rooms in Des Lacs. Minot Paving will fix the area by the sidewalk in Burlington where the busses load and unload.

Next meeting will be Wednesday, May 13, 2020, 7:00 p.m.

Meeting adjourned 8:15 p.m.

Jody Askvig, Business Manager

Brett Casavant, Board President